



City of Newport Beach, CA  
**City Manager's Newsletter**

**TO:** Mayor Curry & Council Members  
**FROM:** Dave Kiff, City Manager  
**DATE:** October 18, 2013

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Please enjoy the attached newsletters...



## COMMUNITY DEVELOPMENT DEPARTMENT

To: Dave Kiff, City Manager  
From: Kimberly Brandt, Community Development Director  
Subject: City Manager's Newsletter  
Date: October 18, 2013

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### ***New Applications***

1000 Halyard Memory Care Facility – Orvieto Properties has filed an application for a 42-bed assisted living/skilled nursing facility at 1000 Halyard in West Newport Mesa. The application consists of a site development review, conditional use permit, and lot merger (PA2013-195).



***Drawing of Halyard Memory Care Facility***

Newport Coffee Co. – Newport Coffee Company has filed an application for a minor use permit to convert an existing retail use at 104 McFadden Place into a coffee shop. The proposed 625-square-foot coffee shop would have a maximum of six seats and is located in the historic McFadden Square and Newport Pier area. The proposed hours of operation are from 6:00 a.m. to 11:00 p.m. daily (PA2013-202).


Nesai Restaurant – 217 Riverside Avenue Merchants have filed an application for a conditional use permit to remodel an existing restaurant at 217 Riverside Avenue in Mariners' Mile (PA2013-203).

Chabad of Newport Beach – The Newport Jewish Center has filed an application for a conditional use permit to use an existing 16,932-square-foot, two-story office building at 2240 University Drive for administrative offices, religious classes and services, support groups,

educational programs, and workshops for mentors of children and adults with special needs. The property is located across from Upper Newport Bay (PA2013-206).

### ***Permit Center***

During the month of September, the Permit Center assisted an average of 142 customers per day, an approximately 0.5 percent decrease in counter activity from the August daily average of 149 customers.

September 2013	QMATIC	PERMIT CENTER ACTIVITY	
	Avg. Daily Customers	142	
	Percent Change from August	0.5%	
	2,834 customers over 20 work days		

### ***Building Activity***

- A building permit was issued for the second phase of the parking structure for The Meridian project on Santa Barbara Drive in Newport Center.
- A new 850-space parking structure was submitted for plan review. The new structure will be located off Santa Cruz Drive and San Joaquin Hills Road in Newport Center.
- A building permit was issued for a new 16,000 square-foot building at the Liberty Baptist Church located at Jamboree Road and Bison Avenue. Liberty Baptist serves students from Kindergarten through the sixth grade.
- Seven new single-family homes and two new duplex structures were permitted during the month of September.



## FINANCE DEPARTMENT

ACCOUNTING • FINANCE & TREASURY • OMB • REVENUE

October 18, 2013

**TO:** DAVE KIFF, CITY MANAGER

**FROM:** Dan Matusiewicz, Finance Director

**SUBJECT:** CITY MANAGER'S NEWSLETTER

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### **WesPay PAYMENTS SYMPOSIUM**

Fiscal Specialist Bryan Bello of our Revenue Division attended the 12<sup>th</sup> Annual WesPay Payments Symposium in Palm Springs, September 9<sup>th</sup> & 10<sup>th</sup>. The symposium provided informative and engaging sessions that focused on strategies, innovation and risk management related to all forms of customer payments.

No surprise, the main theme of the symposium was mobile payments. Mobile payments are the NOW and the FUTURE for payments. There are 4 billion mobile phones in use and 3.05 billion of these phones are smartphones. More and more we are finding that customers are taking advantage of this mobile banking option and using smartphones to make payments.

Utilities are a key industry where mobile payment adoption is becoming increasingly popular. Experts predict that monthly bill payments will double from 14 million to 34 million users over the next two years. This trend also holds true here in the City but not at the predicted rate. There is a steady 1% increase in online/mobile payments monthly. The City's goal is to increase our customer adoption of online payments and the technology is out there to help the City reach its goals.

"Pay by Text" and "Mobile Swipe" are two new mobile payment options available. "Pay by Text" allows consumers to receive and pay their bills using text messages. A Text message is sent informing the customer of their current bill and balance due. If the customer chooses to pay the balance by using "Pay by Text" they can simply reply "Yes" and their payment will be processed. These text messages are very configurable and can be sent any number of days before the due date.

#### **Mobile Swipe**



#### **Pay by Text**





"Mobile Swipe" technology such as "Square" is a mobile based app that uses a small swipe device which plugs directly into the audio jack of a smartphone. The swipe is used for credit card payments where the information is then sent to a payment processor. The touch screen allows merchants to capture signatures digitally. This sort of payment technology could be deployed in the field to take payments at a Recreation event or perhaps even to avoid a last minute water shutoff.

There are five main keys to success in mobile payment adoption:

1. Actively market the service;
2. Ensure all payment channels work together;
3. Partner with all major carriers;
4. Make it easy and convenient for consumers; and
5. Integrate mobile payments with other features.

A diversified payment program allows City customers to pay in a way that best suits their lifestyle. As technology moves forward, the Revenue Division will continue to look for ways to make payments more convenient for our customers.

#### **OUT OF STATE PURCHASING ASSIST**


Last week, Purchasing Agent Anthony Nguyen was invited to assist the City and County of Denver, CO in evaluating proposals to a Request for Proposal (RFP) issued for Offender Monitoring Services. This RFP was developed as a joint effort between the City and County of Denver and US Communities not only to meet the needs of Denver but to also create a contract that can be utilized by any of the 55,000 agencies across the county registered with US Communities. This vast scale required that the RFP evaluation panel consist of a cross-section of finance, legal, IT and law enforcement representatives from across the country. Anthony worked with public sector counterparts from Illinois, Pennsylvania, New York, Texas and California to evaluate the proposals submitted in response to the RFP and to make a formal recommendation for award of a contract worth an estimated \$30 million annually on a national scale. Because of his assistance in this process, Anthony's travel expenses were paid for by US Communities.

While the City of Newport Beach does not handle offender monitoring services, Anthony's participation in Denver will help him prepare for later this year when the City will be acting as the lead agency on a U.S. Communities procurement.

## TREASURY REPORT

The Treasurer's Report provides detailed information on the City's operating and managed investment portfolios; the report for the month ending Sept. 30, 2013 is now available at [www.newportbeachca.gov/treasury](http://www.newportbeachca.gov/treasury)

CITY OF  
**Newport Beach**

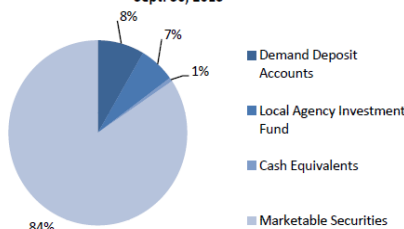


**TREASURER'S REPORT**  
**For the Month Ended**

**Sept. 30, 2013**

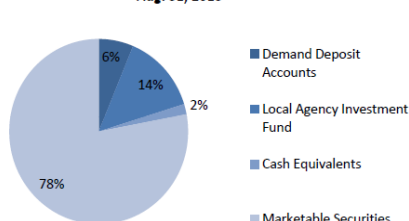
Portfolios	Amortized Cost	Unrealized Gains/(Loss)	Fair Value	Accrued Interest	Market Value	% Total	YTM @ Cost	YTM @ Market	Notes
<b>Operating Portfolios</b>									
Short-term Portfolio									
Demand Deposit Accounts	\$ 15,537,404	\$ -	\$ 15,537,404	\$ -	\$ 15,537,404	8.44%	0.54%	0.54%	(1)
Local Agency Investment Fund	11,923,529	-	11,923,529	-	11,923,529	6.48%	0.24%	0.24%	(2)
Medium-term Portfolio									
Cash Equivalents	1,211,045	-	1,211,045	-	1,211,045	0.66%	0.20%	0.20%	
Marketable Securities	154,966,016	(37,604)	154,928,412	543,102	155,471,514	84.43%	0.77%	0.59%	
<b>TOTAL OPERATING FUNDS</b>	<b>\$ 183,637,993</b>	<b>\$ (37,604)</b>	<b>\$ 183,600,390</b>	<b>\$ 543,102</b>	<b>\$ 184,143,492</b>	<b>100.00%</b>			
<b>Bond Fund Portfolios</b>									
2011 Civic Center COPs	\$ 1,157,503	\$ -	\$ 1,157,503	\$ -	\$ 1,157,503	23.13%	0.01%	0.01%	
Assessment Districts	721,893	-	721,893	-	721,893	14.43%	0.01%	0.01%	
Special Improvement Districts	3,124,860	-	3,124,860	-	3,124,860	62.44%	0.01%	0.01%	
<b>TOTAL BOND FUNDS WITH FISCAL AGENT</b>	<b>\$ 5,004,257</b>	<b>\$ -</b>	<b>\$ 5,004,257</b>	<b>\$ -</b>	<b>\$ 5,004,257</b>	<b>100.00%</b>			
<b>TOTAL CASH &amp; INVESTMENTS</b>	<b>\$ 188,642,251</b>	<b>\$ (37,604)</b>	<b>\$ 188,604,647</b>	<b>\$ 543,102</b>	<b>\$ 189,147,749</b>				

**Composition of Operating Portfolio**  
**Sept. 30, 2013**

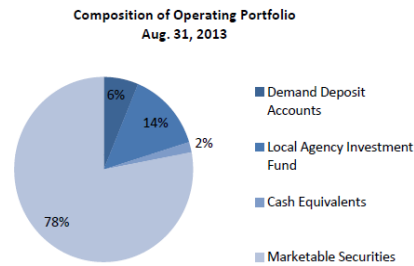
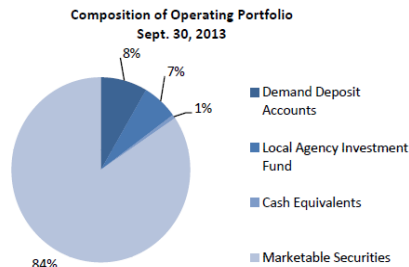


Category	Percentage
Marketable Securities	84%
Demand Deposit Accounts	7%
Local Agency Investment Fund	1%
Cash Equivalents	8%

**Composition of Operating Portfolio**  
**Aug. 31, 2013**



Category	Percentage
Marketable Securities	78%
Demand Deposit Accounts	14%
Cash Equivalents	2%
Local Agency Investment Fund	6%



Notes:

(1) Yield offsets bank fees

(2) LAIF Yield is available Quarterly

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## DONATIONS & GRANTS

The City Manager accepted the following donations or grants on behalf of the City during the quarter ending September 30, 2013. Council Policy F-3, Section C.2, states the Council is to be formally notified each quarter of the acceptance of such funds. A total of \$4,500.00 was accepted.

SOURCE	DATE	AMOUNT	USE
Pacific Library Partnership (LSTA)	8-22-13	\$4,500	Literacy Program



## Newport Beach Fire Department Office of the Fire Chief

DATE: October 18, 2013

TO: Dave Kiff, City Manager

FROM: Scott Poster, Fire Chief

**SUBJECT: CITY MANAGER'S NEWSLETTER**

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### EMS

#### State Pilot Study on Community Paramedicine

This State sponsored pilot study was recently approved by the Fire Chiefs Association. It will next be submitted to the State on behalf of the Orange County EMS System. EMS Section Chief, Cathy Ord, with assistance from the EMS Committee, has submitted a letter of intent for this program.

A major component of the program is the development of an approved triage process and protocols for transporting patients to alternative, non-emergency department locations. This would assist in freeing up the ER to care for more critical patients. Patients not requiring a trip to the ER could be transported to urgent care clinics instead.



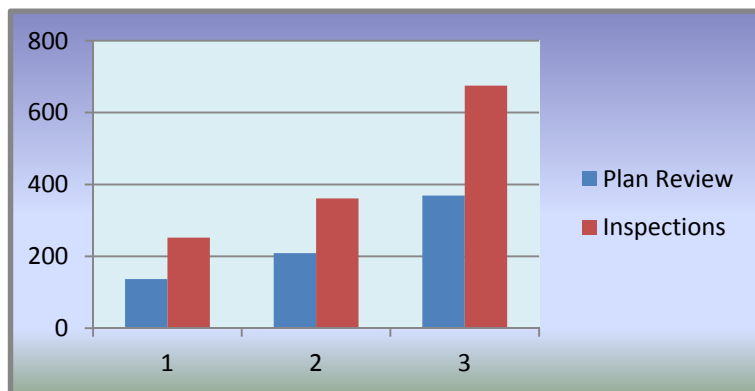
The successful implementation of the program would improve the efficiency of healthcare delivery by increasing patient access to the appropriate level of care. This would also offer greater patient and health system satisfaction in addition to cost savings.

The primary goal of this plan is "Getting the *right* patient to the *right* level of care because it's the *right* thing to do and the *best* thing for the patient."

Please contact the Fire Department EMS Office at 644-3360 if you would like more information on Community Paramedicine. It will be affecting our future in Emergency Medical Services.

## **LIFE SAFETY SERVICES DIVISION**

### **Quarterly Plan Review and Inspection Service Activity**



There were 369 life safety plan reviews completed in the 3<sup>rd</sup> quarter, as compared to 209 in the 2<sup>nd</sup> quarter. On the inspection side, we completed 675 permits and inspections, as compared to 361 in the 2<sup>nd</sup> quarter. These numbers show consecutive quarter-to-quarter increases in plan review and field inspection activity.

### **Hazardous Materials Business Emergency Plans Get an Assist**

In August, Orange County fire departments were notified that Orange County Health Care Agency (OCHCA) would be providing an Electronic Form Submittal Open Lab (E-Submit) to assist businesses in the County with entering their Business Emergency Plans (BEP) and Underground Storage Tank forms electronically. The Lab is now open. An informational flyer is posted on the City's website in the Fire Departments Life Safety Services FAQ section and is also being provided to businesses by OCHCA.

## **FIRE OPERATIONS**

### **Wildland Mutual Threat Meeting**

On October 15, we hosted a meeting with Orange County Fire and Laguna Beach Fire Departments to review operational plans and discuss the challenges of managing large scale wild land fire in the Newport, Laguna, and Irvine wildland interface area. It has been 20 years since the catastrophic Laguna fire destroyed over 441 structures in Laguna Beach. Newport Beach narrowly avoided damage with a combination of a strong defensive fire fight and an abrupt change in weather.

The goal of this meeting was to get all Chief Officers from each respective agency together and discuss the intricacies of coordinating operations between all three departments. The meeting was well attended and generated valuable insight into how a large wildland fire would be handled. Resource requests, evacuation plans, and communications were discussed, along with tactical considerations. All attendees left with a clearer understanding of how we would work together to safely and effectively manage this type of wildland incident.



# **CITY OF NEWPORT BEACH**

## **HUMAN RESOURCES DEPARTMENT CITY MANAGER'S NEWSLETTER**

DATE: October 18, 2013  
TO: Dave Kiff, City Manager  
FROM: Terri L. Cassidy, J.D., Deputy City Manager/Human Resources Director  
SUBJECT: News from HR and Risk Management

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### **Applicants for Entry-Level, Academy-Graduate and Lateral Police Officers Accepted**

Human Resources' Recruitment Division is accepting applications for Entry-Level and Academy Graduate Police Officers. The City is also accepting applications for Lateral Police Officers on an ongoing basis. This position will close once 500 application packages are received, or at 5:00 pm on October 22.

Experience requirements for these positions are listed below:

**Entry Level:** Must have the ability to successfully complete a California POST Basic Academy and the City of Newport Beach Police Department Field Training Program.

**Academy Graduate:** Must possess current POST Academy certificate and have the ability to successfully complete the City of Newport Beach Police Department Field Training Program.

**Lateral:** Must have successfully completed probationary period and Training Program at another law enforcement agency and possess current POST Basic certificate.

**Training:** Equivalent to the completion of twelfth grade. College level coursework or other specialized training in police science, psychology, public administration or related field is highly desirable.

**License & Certificates:** Possession of a valid California driver's license is required at the time of appointment.

Questions regarding this recruitment should be directed to Human Resources at 949-644-3300.



## HEALTH AND WELLNESS: NEWS FROM YOUR H.E.A.L. COMMITTEE

### 5 THINGS SUCCESSFUL PEOPLE DO BEFORE 8 AM



HEALTHY EATING  
ACTIVE LIVING  
**CITY**™

It's a little known fact: utilizing the morning hours before work may be the key to a successful and healthy lifestyle. Yes, early rising is a common trait found in many CEO's, government officials and other influential people. The following are some of the activities people in this category do before 8 AM:

**Exercise.** Whether it's a trip to the gym or a morning yoga session, exercising before work gives you a boost of energy for the day and that deserved sense of accomplishment.

**Map out your day.** Planning your schedule in the morning helps you prioritize and maximizes your potential. It also allows for uninterrupted problem solving. While scheduling, don't forget to take care of your mental health by planning a 10 minute break after a stressful meeting or an important deadline.

**Eat a healthy breakfast.** Take some extra time in the morning to fuel your body for the tasks ahead. It will help keep your mind on what's at hand and not your growling stomach.

**Visualization.** The morning is the perfect time to spend quiet time inside your mind meditating or visualizing. Take a moment to envision the day ahead of you, focusing on the successes you will have. Even just a minute of visualization and positive thinking can help improve your mood and outlook on your workload for the day.

**Make your day top heavy.** We all have one item on our to do list that we dread. An easy way to avoid the stress and procrastination is to do the least desirable task on your list first. Instead of anticipating the unpleasantness of it all day, get it out of the way by working on it in the morning. The morning is the time when you are most rested and your energy level is up, making you more well equipped to handle difficult projects.

Incorporating these tips into your morning routine will help your day get easier and allow you to enjoy your free time feeling more relaxed and successful!



# INFORMATION TECHNOLOGY DEPARTMENT

## City Manager's Newsletter

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**To:** Dave Kiff, City Manager

**From:** Rob Houston, IT Manager/Assistant to the City Manager

**Date:** October 18, 2013

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2013 is the year of Technology at the City. We created a Strategic Plan 18 months ago and have since headed off at full speed to implement an impressive list of technology upgrades and improvements. Core Principles that are leading this revamp of IT at the City are:

- Provide proactive solutions to enhance department efficiency.
- Provide tools that empower users (both staff and residents) to be able to easily access City information when and wherever they need it.
- Consolidate and standardize applications with off-the-shelf solutions.
- Use a best value lens to determine what is the most efficient support model for each solution; either internal, hosted, or a combination of the two.

### **Library Media Lab and iPads**

**What is it?** The New expansion of the Central Library included the addition of a new Media Lab space that offers customers access to specialized computer software. Home to 10 Dell Optiplex 9010 computers and 5 iMacs, Newport Beach Library card holders can make an appointment to use advanced programs including AutoCAD, ProTools, Maya and Adobe Creative Suite. In addition, there are now 30 iPads available for sign out and use at the Main Library.



**Why?** The Library continues to evolve to meet the changing needs of visitors, and the Media Lab and iPad sign out are two of the latest additions to offer current technology. The generous support of the Newport Beach Public Library Foundation made the purchase of this equipment possible.

**When?** The Media lab is now open for business by appointment. The iPads are available for sign out now at the Main library branch.



### **Fire Apparatus IT Hardware and Software Refresh**

**What is it?** Fire Engines, Trucks, and Ambulances use a number of pieces of technology to assist in rapid response to incidents. This includes MDCs (Mobile Dispatch Computers) that Fire staff use to dispatch call information, maps and critical call data, modems to wirelessly communicate from the vehicle to the dispatch, and KNOX boxes to secure and track prescription medication.



**Why?** The MDC's and related equipment were due for replacement and in some cases were no longer being supported. Given previous experience, replacing all the equipment on all Fire apparatus in one batch is more efficient and creates a reliable common base of equipment and features to support fire department operations. Our regional dispatch center (MetroNet) evaluated and decided to move to FireMobile dispatch software. The combination of this new software and the new wireless modems being installed will add AVL (Automated Vehicle Location) which gives MetroNet dispatchers real time location of all Fire apparatus in the region to dispatch the closest available unit when a 911 call comes in.

**When?** The hardware and software are installed and in operation. Final adjustments are being completed.

### **ERP – New Financial – Human Resource System**

**What is it?** ERP = Enterprise Resource Planning – a fancy way to describe all the financial and information systems we need for budgeting, processing payments, payroll, and tracking employees, assets, and projects.



**Why?** Our current financial system is getting long in the tooth and only covers a small portion of what modern systems will consolidate. Our end users cannot easily access data, and many custom modifications have been required to make the current financial system functional. To solve this problem we created a RFP document that generated proposals for an out-of-the box solution to replace and upgrade our Financial and Human Resource system.

**When?** We narrowed the Proposal response to our top two vendors and spent two weeks at the end of August sitting through 4 day demo's from each vendor. Scoring and determining a favorite product has begun, and deeper discussion and negotiations will follow with the plan to move to a contract for Council approval in January. Once awarded, we expect to begin an intensive 18 to 24 months software implementation in all of our departments.

**Stay tuned for summaries of more projects.....**





## LIBRARY SERVICES DEPARTMENT



October 18, 2013

**To:** Dave Kiff, City Manager

**From:** Tim Hetherton, Library Services Director (Acting)

**Subject:** City Manager's Newsletter

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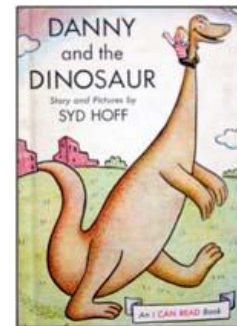
### Business Workshops

SCORE Orange County began their series of business workshops last month at the Central Library with a well-attended presentation on "Starting a Home-Based Business." On October 23, they will present a workshop on "Writing Proposals that Win Business". These workshops are free and designed to help aspiring entrepreneurs and small business owners in all stages of business development.

The NBPL Foundation "It's Your Money Financial Workshops" are also experiencing tremendous interest and high attendance. Held at the Central Library on eight consecutive Mondays, the series, which ends November 4, covers such topics as "Fixed Income Investing," "Equity Investing," "Long Term Care," and other aspects of financial planning of interest to the community.

### Syd Hoff Exhibit and Storytime

Library visitors will enjoy a laugh or two perusing the special exhibit "Syd Hoff: The Man, the Magic and the Mystery" displayed upstairs through November 3. The exhibit, which features artwork and memorabilia from the legendary cartoonist, is on loan from his niece, Carol Edmonston. While over 570 of Hoff's cartoons were featured in "The New Yorker" magazine and contain important social commentary, some of his most famous works were written for children, including classic bestselling picture book, "Danny and the Dinosaur". In honor of the Syd Hoff exhibit, the Family Storytime this Saturday morning at 10:30 a.m. will focus on Hoff's contribution to children's literature with stories, crafts and activities centered around Syd Hoff books. Carol Edmonston and a special dinosaur guest are expected to be in attendance.



### Art in the Park

"Art in the Park" presented by the Newport Beach Arts Foundation last weekend was a great success. Held on the Civic Center Green for the first time, Art in the Park had a great turnout of artists and attendees. Friends of the Library took advantage of the great turn out, selling lots of books from their outdoor display. It also gave many attendees the opportunity to get a first look at the Civic Center, Park and Library Expansion.

### What's Cooking

What's Cooking at the Library concluded its successful 2013 season with a presentation by Chef Geeta Bansal of the award-winning Clay Oven restaurant on Tuesday night. Guests learned about modern Indian cuisine and the health benefits of different spices and cooking methods, and enjoyed a delicious meal of Cumin Potatoes, Turmeric Chicken and Shrimp Curry.

### New Databases

The library is adding several new databases to its already wide selection of online resources, thanks to support from the NBPL Foundation. Look for the addition of *Consumer Reports Online*, *Grove Art Online* and *AskART* in the next few weeks.





## MUNICIPAL OPERATIONS DEPARTMENT

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October 18, 2013

**TO:** Dave Kiff, City Manager

**FROM:** Mark Harmon, Municipal Operations Director

**SUBJECT:** *City Manager's Newsletter*

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### **New Rule Simplifies Payment at Recycling Centers**

As part of the State's ongoing efforts to improve recycling efforts and ensure the fiscal integrity of the Beverage Container Recycling Fund, consumer loads of California Redemption Value (CRV) beverage containers that include non-CRV material will no longer be eligible for refunds at recycling centers. This change will be effective November 1<sup>st</sup>. The updated rule, signed into law by Governor Brown, eliminates the commingled per-pound payment rate that is somewhat lower than the CRV-only rate.

Consumer information on what is included in the CRV program and where to redeem bottles and cans is available on the [CalRecycle website](http://www.calrecycle.ca.gov) or by calling 1-800-RECYCLE.

### **Water Main Break**

Last week, the Water Maintenance & Repair staff responded to a water main break at 1124 Pembroke Lane. The break was caused by a private contractor who bored through our asbestos cement pipe. In order to make repairs, the water main was shut off for two hours, affecting 40 homes. Once the repair was made, all affected homes were restored to full water service, and City staff spent several hours cleaning up the surrounding area. The contractor will be invoiced for the cost of repairs.





## MUNICIPAL OPERATIONS DEPARTMENT

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### **Sandcastle Contest**

On Friday, October 4<sup>th</sup>, Corona del Mar State Beach was groomed and detailed by the Beach Maintenance Crew for the 52<sup>nd</sup> Annual Sandcastle Contest, which was held on Sunday, October 6<sup>th</sup>. This year's theme was "Haunted Castles". Blue skies and warm temperatures set the stage for the enthusiastic crowd that turned out for the annual event. As the contest continues to grow in popularity, so do the maintenance activities that are necessary to ensure a clean and safe environment for participants and spectators. In addition to preparing the areas on the sand, the restroom facilities were cleaned and re-stocked throughout the day.



### **Winter Season Preparations**

#### *Wind Fencing Installation*

In preparation for the possibility of strong winds this winter season, the Beach Maintenance Crew installed wind fencing adjacent to the Newport Pier municipal parking lot, oceanfront street ends west of the Newport Pier, and at 10<sup>th</sup> Street and West Bay Avenue. The fencing prevents wind-blown sand from overwhelming oceanfront parking lots, bike trails, walkways, and street ends.







## MUNICIPAL OPERATIONS DEPARTMENT

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### *De-watering Pump Installation*

Last week, the Storm Drain Crew completed the annual installation of the 2,750 gallon per minute de-watering pump and 6-inch PVC hard line piping at the low-lying area of 30<sup>th</sup> Street and Lafayette Avenue in preparation for the winter season. The pump will minimize street and private property flooding if high tide and rain events occur simultaneously.

The pump is housed in a galvanized sound-attenuated compartment and is enclosed with new white vinyl fence panels. These design features allow for easy assembly, maintenance, removal, and storage. More importantly, area residents and business owners will notice lower noise and water levels when the pump is activated in the early morning hours.



### *Inlet Guard Removal*

This month, the Storm Drain Maintenance Crew started the removal of 435 inlet guards in front of catch basins on Balboa Boulevard, Balboa Island, and portions of Coast Highway in West Newport and Corona Del Mar to minimize the potential for flooding during the upcoming winter/rainy season. The program was implemented eleven years ago, and the inlet guards have proven to be one of the best structural improvements that the City has made in order to improve water quality and keep trash and debris from entering into the harbor during the spring and summer months.



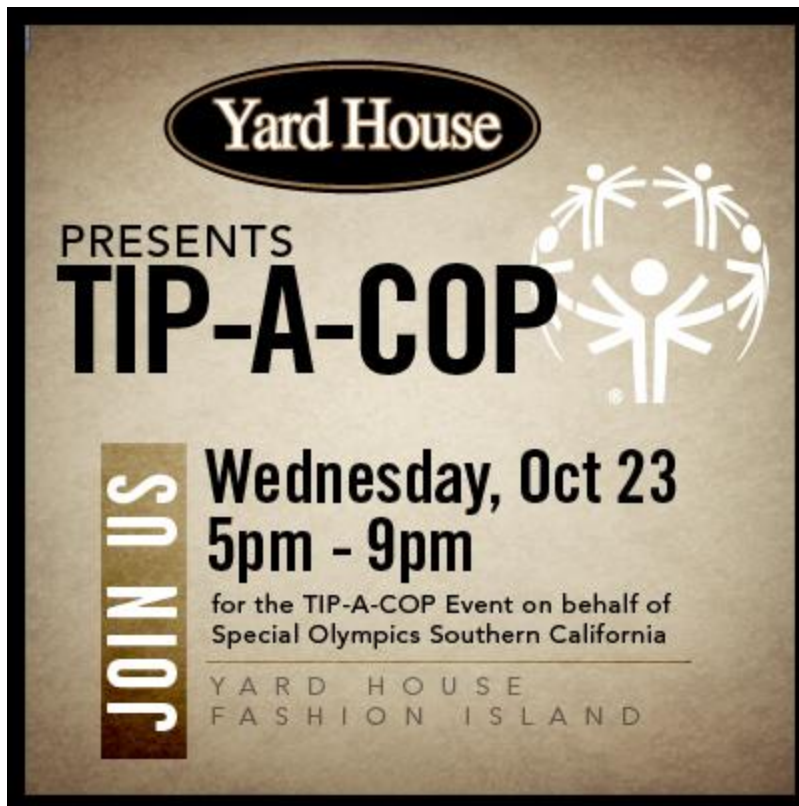


## NEWPORT BEACH POLICE DEPARTMENT

October 18, 2013

**TO:** Dave Kiff, City Manager  
**FROM:** Jay R. Johnson, Chief of Police  
**SUBJECT:** CITY MANAGER'S NEWSLETTER

### Tip-A-Cop Special Olympics Event



On Wednesday, October 23 from 5:00 p.m. to 9:00 p.m., members of the Department will work as “celebrity” hosts and servers alongside Yard House staff and Special Olympics Athletes at the Fashion Island Yard House location.

All monies raised throughout the evening will support Special Olympic activities in Orange County. As the host of the event, and in support of Special Olympics, the Yard House will provide a \$10 gift card for each donation of \$10 or more.

I welcome this opportunity to support our local Special

Olympics organization and the outstanding work that they do. Special Olympics provides its athletes with the chance to develop physical fitness, sports and social skills, and self-esteem in a myriad of events and activities throughout the year.

During last year's Tip-A-Cop event, approximately \$10,000 was raised in support of Special Olympics Southern California – Orange County Region. We have every intention of meeting (and beating) that record this year. We hope to see you there!

### **Officers Compete in S.W.A.T. Competition**

On Saturday, October 12, six members of our Department competed in the Third Annual Green Beret Shooters Cup in Corona, CA. Sergeant Mario Montero and Officers Adam Gilbert, Joe De Julio, Kyle Markwald, Beau Rains, and Josh Vincelet ran obstacle courses, shouldered heavy logs, and showed off their impressive marksmanship skills. I am proud to say that our team was the highest-ranked team in Orange County.

This victory is a great example of successful teamwork, cooperation, and support . . . both on the competition field and off of it. In Newport Beach, Special Weapons and Tactics (S.W.A.T.) is an ancillary duty, so all S.W.A.T. officers are also part of the "fabric" of Patrol, Traffic, and Detectives. Because S.W.A.T. Team membership was not required for this event, Sergeant Montero and Officer Gilbert (who are not currently on S.W.A.T.) were able to participate in the competition alongside their S.W.A.T. Team coworkers. This mirrors the way that our personnel work together every day in the office and in the field, supporting each other across workgroups and specialty assignments with their various talents, training, and skills. In addition, the purchase of the team's ammunition for this event was funded by both the Police Association and the Police Management Association, which further demonstrates support from the Department as a whole.

Congratulations to all six participants of this year's Green Beret Shooters Cup!



### **National Prescription Drug Take-Back Day**

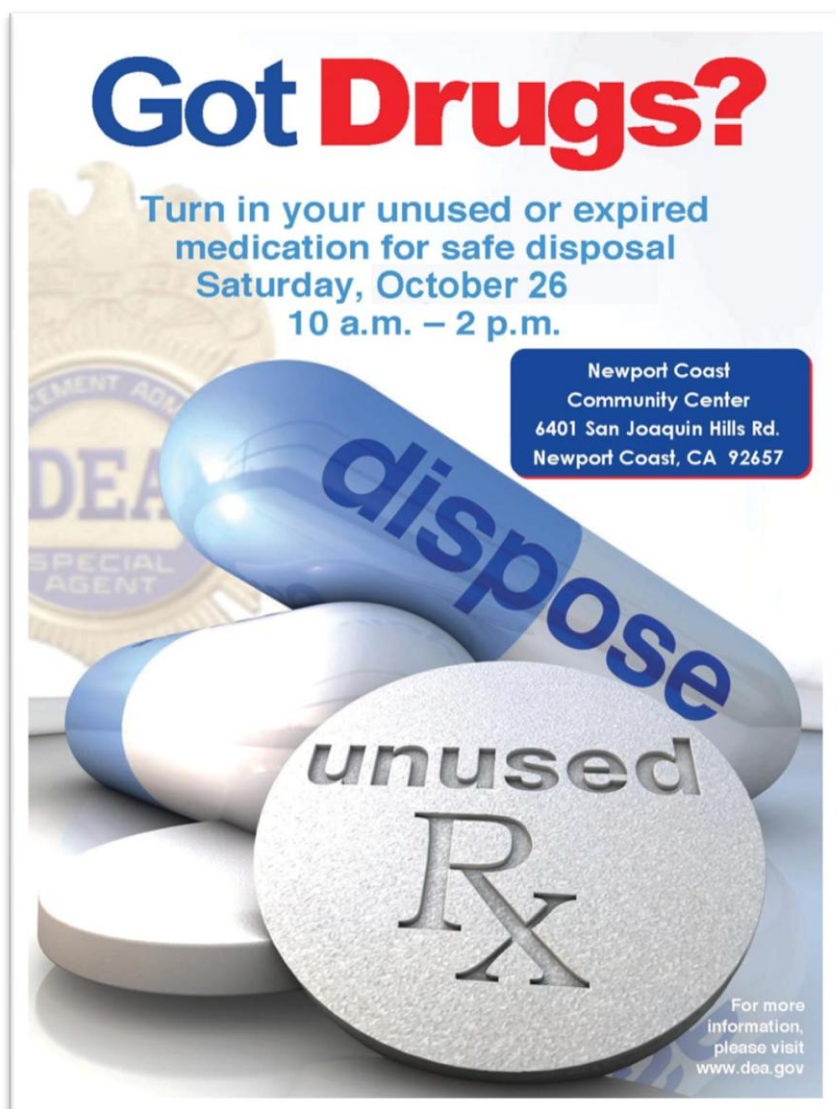
Next Saturday, October 26 from 10:00 a.m. to 2:00 p.m., we will be partnering with the Drug Enforcement Administration (DEA) for National Prescription Drug Take-Back Day at the Newport Coast Community Center. This event gives the public an opportunity to prevent pill abuse and theft by removing potentially-dangerous expired, unused, and unwanted prescription drugs from their homes. Anyone with medications to dispose of



can bring them to the Community Center at 6401 San Joaquin Hills Road. The service is free and anonymous; no questions asked.

Last April, our City was one of 5,800 sites throughout the country that participated in this event. Nationwide, the DEA and its partner agencies accepted over 371 tons (742,000 pounds) of prescription drugs in April, and nearly 1,400 tons (over 2.8 million pounds) in the six prior events. These are medicines that were languishing in home cabinets, highly susceptible to diversion, misuse, and abuse. The traditional methods of disposing of unused medicines – like flushing them down the toilet or throwing them in the trash – pose potential safety and health hazards. National Prescription Drug Take-Back Day is a safe and straightforward solution.

For additional information on this event, please visit the DEA's website at [www.dea.gov](http://www.dea.gov).



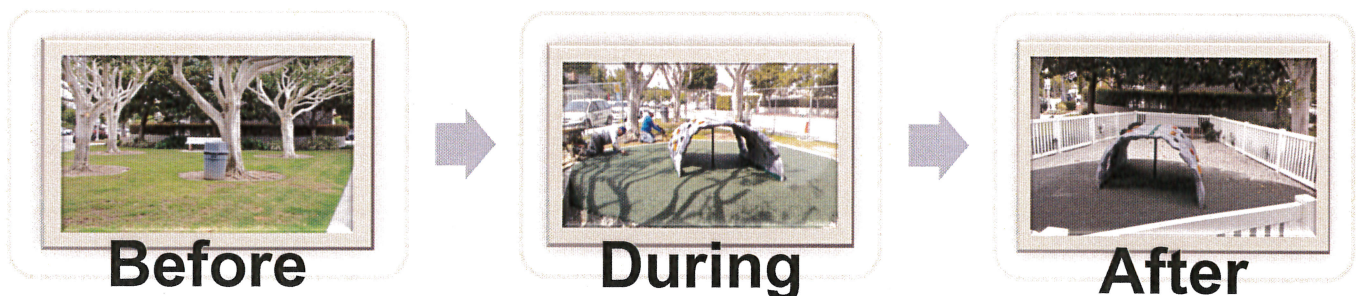


To: David A. Kiff, City Manager  
From: David A. Webb, Public Works Director  
Date: October 18, 2013

### **New Tot Lot Playground at Balboa Peninsula**

The new playground at the southeast corner of Balboa Boulevard and Miramar Drive is now open! The outdoor play area is geared toward toddlers and consists of a climbing tunnel and sandbox where children can dig to find a raptor fossil.

The Balboa Peninsula Point Association donated the playground to the City. The new features are sure to be treasured by parents and tots alike for years to come.



### **Information Meeting Set for Balboa Boulevard Sewer Trunk Construction – October 28**

On October 28 at 6 p.m. at the old City Hall Council Chambers, located at 3300 Newport Boulevard, Orange County Sanitation District (OCSD) staff will be hosting a Community Meeting to review details of the Balboa Boulevard Trunk Sewer Relief project and what can be expected during the construction.

OCSD is scheduled to begin construction on the Balboa Boulevard Trunk Sewer Relief Project by early November. Construction runs from A Street and Balboa Boulevard to Newport Boulevard and Via Lido. Once started, construction is expected to last approximately 8 months.

This project will rehabilitate the existing Balboa Trunk Sewer line utilizing trenchless cured-in-place pipe (CIPP) construction technology. This construction method actually constructs a new pipe within the existing pipe, thus avoiding the need to dig up the street.

Work is expected to take place Monday to Friday, from 7 a.m. to 6 p.m., and some Saturdays, if

## BALBOA TRUNK SEWER REHABILITATION

**Background**  
The Orange County Sanitation District (OCSD) is a public agency that provides wastewater collection, treatment and disposal services for approximately 2.5 million people in central and northwest Orange County. We provide service to 21 Orange County cities and 3 special districts, including Newport Beach. We operate two facilities—Reclamation Plant No. 1 in Fountain Valley and Treatment Plant No. 2 in Huntington Beach—and treat an average of 210 million gallons of wastewater each day.

**What is this project?**  
This project will rehabilitate the existing Balboa Trunk Sewer and associated manholes. The project includes the installation of a new protective lining in approximately 12,000 feet of 15 to 24-inch diameter sewer pipeline by using the trenchless cured-in-place pipe (CIPP) construction method.

**Where is the work taking place?**  
Construction will take place between A Street and Balboa Boulevard and Newport Boulevard and Via Lido in the City of Newport Beach.

**Why is the project needed?**  
The current sewer pipeline was built in the 1940's. The sewer is located at an elevation below sea level and is submerged, resulting in a large amount of saltwater and groundwater intrusion. Furthermore, inspection of the sewer shows multiple cracks and fractures that could potentially put the pipes at risk of failure. This project will increase the life expectancy of the trunk sewer by 25-30 years.

**When is the project scheduled?**  
Construction is scheduled to begin as early as late October 2013 and last until early Summer 2014. Work will take place Monday to Friday, from 7 a.m. to 6 p.m., and Saturdays, if required. Some portions of the work will require night work from 7 p.m. to 7 a.m. Notifications will be distributed and posted on our website with specific locations and schedule as the dates approach.

**What impacts can be expected?**  
OCSD is working diligently on this project to ensure every possible measure is taken to minimize impacts to the community. There will be lane closures, but a minimum of one lane of travel in each direction will be maintained at all times. There may be noise and odors, however, mitigation measures will be put in place to ensure compliance with city ordinances as well as minimize the impact to the neighbors. Access to some streets may be temporarily unavailable, but detours will be posted.

Your safety and that of our work crews is important. Please assist in our safety efforts by obeying all construction signs.

If you would like additional information, please contact our Newport Beach Program community liaison at (714) 679-2088 or e-mail [constructionhotline@ocsd.com](mailto:constructionhotline@ocsd.com). For additional information on the Orange County Sanitation District please visit our website at [www.ocsewers.com](http://www.ocsewers.com).

The Balboa Trunk Sewer Relief Project is part of OCSD's Newport Beach Program. For more information about the Newport Beach Program, please visit [www.ocsewers.com/NBProgram](http://www.ocsewers.com/NBProgram).

We're here for you.



required. Portions of the work will require night work from 7 p.m. to 7 a.m. Notifications will be distributed by OCSD as needed and updates will be posted on the OCSD website with specific locations and schedules as the dates approach.

Additional information is available on the OCSD's website at [www.ocsd.com](http://www.ocsd.com). Please contact the OCSD construction hotline at 714-679-2088 with any questions or concerns.



### **Public Works Welcomes New Intern Chris Dickel**

Chris joined the Public Works Team as a Technical Aide on October 7. Currently, he is in his junior year at Cal State Fullerton pursuing his bachelor's degree in Civil Engineering and plans to gain valuable experience here for the next two years. Chris lives in Anaheim, his hometown. Outside of school and work, his personal interests include spending time with friends and family, playing sports, and watching movies.

### **Engineers without Borders – PW Technical Aide Abby Cooke travels to Kenya**

In September 2013, Public Works Technical Aide Abby Cooke, along with another UCI student and two professional mentors, traveled to Endana, Kenya to participate in an "Engineers Without Borders" project. The work involved monitoring a previously constructed latrine project and collecting data for a ventilated cook stove project.

Engineers without Borders (EWB) at UC Irvine is a student chapter of EWB-USA, which works with local partners to support community driven development programs worldwide. EWB is committed to empower developing communities through sustainable engineering, public health and education.

In Endana and its neighboring villages, women primarily use an unventilated, indoor, exposed fire stove which contributes heavily to indoor air pollution. With hopes of understanding their cooking preferences and methods, the team spoke with 30 separate households and found that many of these families, the women in particular, spend nearly 18 hours a week gathering firewood (at risk of being attacked by large mammals) and 5-6 hours a day cooking, thus exposing them to many health risks. In addition, many of the local resources, such as firewood, have been significantly depleted.

EWB-UCI will return in summer 2014 to help build, and teach locals how to build, more efficient and ventilated cook stoves to reduce these ill effects. The team also plans on increasing local awareness of health impacts through education.





## RECREATION & SENIOR SERVICES

**To:** Dave Kiff, City Manager

**From:** Laura Detweiler, Recreation & Senior Services Director

**Date:** October 18, 2013

**Parks  
Make  
Life  
Better!**

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### **Flu Shots at OASIS**

Wednesday, October 16, 2013 OASIS staff joined efforts with Hoag Hospital to provide Flu Shots to the seniors. Hoag Hospital Department of Community Health provided the vaccine and the nurses to administer the injections. OASIS provides volunteers who provided crowd control and registration for the 221 seniors who received the injection. The two hour clinic was run very efficiently and had 221 extremely happy flu shot recipients.



### **Medicare 2014 Explained**

It's a new year and seniors are concerned that there will be changes to Medicare that they will not understand. OASIS will host a presentation by HICAP (Health Insurance and Counseling Program) on Wednesday, October 23 to clarify the changes for the new year. Everyone is concerned about the Affordable Care Act and how it will affect them. It is important to understand the updates, new premiums and covered services.

### **Newport Theatre Arts Center**

The Newport Theatre Art Center located at 2501 Cliff Drive in Newport Beach is celebrating a tremendous milestone of 35 years of community theatre. Under the direction of its President (and for the past 20 years) Rae Cohen and her dedicated group of volunteers continues to delight with season after season packed full of entertainment. The theatre has a dedicated following who wait with great anticipation to see what each new season will bring. The next run begins November 15 featuring Boeing Boeing directed by Gigi Fusco Meese. If you've not had a chance to take in a show, you are missing out. Tickets can be purchased by contacting their box office at 949-631-0288. The City of Newport Beach salutes Rae, the NTAC board and its many volunteers who bring the arts to Newport Beach. The Theatre was featured in the October issue of Newport Magazine as follows:





Newport Theatre Arts Center president of 20 years, Rae Cohen

## A Theatrical Gem

The Newport Theatre Arts Center celebrates its 35th anniversary with entertaining, thought-provoking plays for the community.

BY PETER A. BALASKAS

**A**top Newport Heights sits the Newport Theatre Arts Center (NTAC), like a beacon overlooking the harbor. But deep inside this intimate 90-seat space, audiences either laugh at comedies, including Neil Simon's "Biloxi Blues," or silently witness thrilling dramas, such as Frederick Knott's "Dial 'M' for Murder." And when the plays end, the lights fade to black, followed by the curtain call and, finally, enthusiastic applause.

For 34 years, this has been a common ritual at the NTAC. But this popular theater originally had its humble beginnings as a church until the city of Newport Beach acquired the building in 1976 and renamed it the Newport Theatre Arts Center, to be leased out for shows, private

parties and weddings. In 1979, the Friends of the Newport Theatre Arts Center became the producing company upstairs; meanwhile the downstairs was rented out independently for dance and acting classes. In 1980, the NTAC had its first seasonal lineup: Ron Cowen's "Summertime," Jack Heifner's "Vanities" and Neil Simon's "The Gingerbread Lady."

"[The theater's] mission statement is to provide affordable entertainment, acting opportunities and participation in a theater program for the local community and surrounding areas," says Rae Cohen, who has been a member of the NTAC since 1979 and president for the past 20 years. "The affordability was a big part of it. And it's affordable to this day."

In 1989, Newport's Department of Parks and Recreation—now called the Recreation and Senior Services Department—created a management agreement with the NTAC, granting the group exclusive use of the entire theater. Since given total autonomy of the two-level space, the NTAC has expanded its program—consisting of five plays per year—to include an annual summer youth show, in which Newport Beach children ages 6 to 14 have the opportunity to perform in live theater. The Orange County Playwrights Association also uses the venue to conduct a series of one-act plays written by local playwrights.

Rae says having good theater is important to Newport Beach. "We get very good support



from the City Council and especially from the [Recreation and Senior Services Department]," she adds.

As the NTAC begins its 35th anniversary season, Rae stresses that the theater's longevity is not only due to the superior quality of the shows and low ticket prices, but also its community outreach. "We have worked very hard to have a relationship with the patrons—to contact them, talk to them, know their names and get their opinions," she says. "We have a really good season ticket base—we sell about 60 percent of our tickets as season tickets—and we just feel they are so important."

And it's not just the theater that sees success; its actors do, too. One example is actor Eric Anderson, who made his NTAC debut in the 1992 production of "The Fantasticks." Since then, he has worked in film, television and national theater, including roles such as Merlyn for the U.S. tour of "Camelot" starring Michael York.

Another notable NTAC alumnus is American radio host Larry O'Connor. From 1982 to 1985, Larry acted in and served as stage manager for many productions. This experience led him to becoming a general manager from 1991 to 1999 at the Shubert Theater—which was torn down from its Century City location in 2002. O'Connor has since transitioned into a role as a nationally renowned commentator on radio and television, most recently as co-host of WMAL's "Morning



COURTESY OF NEWPORT THEATRE ARTS CENTER

Newport Theatre Arts Center production of "Oklahoma"

on the Mall" based in Washington, D.C.

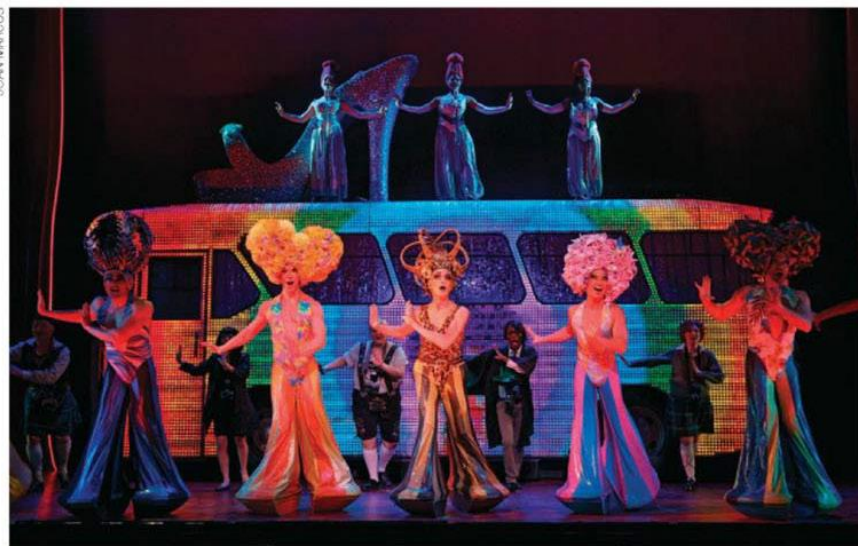
With these success stories in mind and the city's support, Rae has confidence that the NTAC will maintain its prominent presence in Newport Beach. "I just think it's been great for the community," she says. "We have had season ticket people who have been coming for over 20 years. It's been really heartwarming to me to see how lovingly they embraced the theater program here." NBM

#### 'QUEEN OF THE DESERT' COMES TO SEGERSTROM

In 1994, it became a cinematic cult classic. Now a Tony Award-winning sensation, "Priscilla Queen of the Desert" sings its way onto the Segerstrom Center for the Arts stage Oct. 22-27.

The musical follows three friends who travel throughout the Australian outback in an old, battered lavender bus, performing their flamboyantly extravagant musical numbers along the way. As they search for love and friendship, the trio experiences strange encounters and comedic circumstances, all of which strengthens the friendship even more.

This Broadway hit—nominated for a Laurence Olivier Award for best new musical—features 500 costumes and more than 20 musical numbers, such as "It's Raining Men," "Finally" and "I Will Survive." (714-556-2787; scfta.org)



JOAN MARCUS

This October, "Priscilla Queen of the Desert" comes to the Segerstrom Center for the Arts.

#### Coming Soon to Newport Theatre Arts Center's 2013/2014 Season:

"An Act of Imagination," Sept. 20 - Oct. 2  
 "Boeing Boeing," Nov. 15 - Dec. 15  
 "The Children's Hour," Jan. 24 - Feb. 23, 2014  
 "Dividing the Estate," March 28 - April 27, 2014  
 "Company," May 30 - June 29, 2014

### OCTOBER 23

- Buck Gully Reserve Loop Hike - 9-11am  
OASIS SENIOR CENTER PARKING LOT (5<sup>TH</sup> & MARGUERITE)
- Medicare 2014 - A New Year with Changes -  
9:30-11am  
OASIS SENIOR CENTER (801 NARCISSUS AVENUE)

### OCTOBER 25

Flora & Fauna of Buck Gully Hike - 9-11am  
OASIS SENIOR CENTER PARKING LOT (5<sup>TH</sup> & MARGUERITE)

### OCTOBER 26

Buck Gully Reserve Upper Loop Sunset Hike - 5-7pm  
NEWPORT COAST COMMUNITY CENTER (6401 SAN JOAQUIN HILLS DRIVE)

### November 2

Marine Protected Area Hike - 3-5pm  
MEET AT LITTLE CORONA LIFEGUARD TOWER

### NOVEMBER 27

Thanksgiving Luncheon - Noon for \$5  
OASIS SENIOR CENTER (801 NARCISSUS AVENUE)

### DECEMBER 6

Breakfast with Santa - 9:30-11am for \$15  
NEWPORT COAST COMMUNITY CENTER (6401 SAN JOAQUIN HILLS DRIVE)

### January 1, 2014

*Tournament of Roses Parade Excursion - 5am-1pm  
for \$125*  
MEET @ OASIS SENIOR CENTER TO BOARD DELUXE CHARTER BUS